



Dr. George Hall Public School

Home of the Huskies

Police and Vulnerable Sector Check Required for All School Volunteers

September 5th, 2017

Dear Parents and Guardians,

Please be aware that any and all volunteers at Dr. George Hall Public School will require an up to date and properly completed Police and Vulnerable Sector Check. The police and vulnerable sector checks must be:

- the original (a photocopy is not acceptable),
- embossed and signed by the officer who completed the check (the embossment will be circular and can be felt on the paper) and
- have both the police check and the vulnerable sector check completed.

If the school has the required police and vulnerable sector check on file, an affidavit can be signed at the school's office in the presence of an office staff **member within 1 year of its completion.** In the affidavit you swear that you have not been charged with any criminal activities in the past year. The affidavit allows the police and vulnerable sector check to remain in effect for an additional year. Affidavits can be completed for up to 3 years after the original (and proper) police/vulnerable sector check.

A "recent police and vulnerable sector check" means that it has been completed no more than 3 years ago and has met the 3 "bulleted" items listed above. Please do not assume that you have the correct police and vulnerable sector complete and on file at the office. **If you think that you might be volunteering for the school (which includes class trips), you must have the police and vulnerable sector check completed prior to volunteering and should contact Ms. Starr or Ms. Taylor to ensure that one is on file.**

If you wish to have a police and vulnerable sector check completed, please request the "volunteer" letter from the school which you will then take to the OPP station.

As this is for student safety (and we are following board policy), there will be no exceptions to this policy. If you are going to volunteer for the school, you must have an up to date policy and vulnerable sector check and/or the appropriate affidavit signed and on file.

Sincerely,

Darin Parish
Principal

Principal
Darin Parish

Vice-Principal
Liana James

Head Secretary
Tracy Taylor

Secretary
Connie Starr

Superintendent
Katherine MacIver

Trustee
Don Alton

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